

# TOP8 REASONS TO CHOOSE US



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## Dr. P. D. Patil

Chancellor

Dear Students,

Welcome to the Centre for Online Learning!

Dr. D. Y. Patil Centre for Online Learning, Pune stands tall among the hoi polloi of educational institutes catering to distance education in Management. It has established its credentials for providing the best in distance education to students, working employees and to those professionals who want to pursue an MBA degree in online mode.

The Centre fosters and nurtures leaders of tomorrow who are capable of making a difference in society. It works very closely with the industry and actively seeks the participation of industry leaders in the development of course offerings. This also helps us to keep our offerings current and relevant as per the needs of the industry.

Dr. D. Y. Patil Centre for Online Learning believes in a well-rounded and all-pervasive student experience to maximize learning opportunities. To achieve this, the institution provides the Online MBA Programme course structure that has been designed to enable the students to hone their managerial skills and get them acquainted with the new developments taking place in the industry. The pedagogical tools applied by the faculty members constantly motivate the students to be innovative, competent, and creative. The learning imparted by our highly experienced faculty encourages students to inculcate in them, the values of self-reliance, which stand them in good stead in becoming successful managers and brand ambassadors of their organizations.

Itake this opportunity to extend a personal invitation to you to visit Dr. D. Y. Patil Centre for Online Learning, Pune and experience the shaping of future global leaders.

Wishing you all the best...

Dr. P D Patil

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## Dr. N. J. Pawar

Vice Chancellor

Dear Students,

I am indeed very happy to welcome you to this prestigious Institution, Dr. D. Y. Patil Vidyapeeth, Pune. I know that you all have chosen this Institution of learning with lot of aspirations and hopes. I am sure that by acquiring the knowledge and skills and with a positive attitude and values you will certainly make your dreams come true. Education is a lifelong process and just reading books, gathering knowledge alone is not true education. It is more important to assimilate and put into practice at least a fraction of what one has learnt. Dr. D Y Patil Vidyapeeth, Pune believes in this philosophy and has taken steps forward in that direction to provide quality education for the holistic development of the student. Vidyapeeth offers a wide range of professional programmes for the development of youth in the area of health education.

To provide quality education, Dr. D Y Patil Vidyapeeth, Pune has been established. Presently, it comprises of nine constituent units – Dr. D Y Patil Medical College, Hospital & Research Centre, Dr. D Y Patil Dental College & Hospital, Dr. D Y Patil Biotechnology & Bioinformatics Institute, Dr. D Y Patil Institute of Optometry & Visual Sciences, Dr. D Y Patil College of Physiotherapy, Dr. D Y Patil College of Nursing, Dr. D Y Patil Global Business School and Research Centre, Dr. D Y Patil College of Ayurved and Research Centre, Dr. D Y Patil Homeopathic Medical College and Research Centre. Further, Dr. D Y Patil Vidyapeeth has opened a Centre for Online Learning providing Online MBA Programmes.

The Vidyapeeth provides unique learning opportunities to the students by combining pedagogically sound and comprehensive professional courses for a variety of subjects. It also incorporates innovative teaching and learning methodologies supported by state- of- the -art library resources and focus on the all-round development of the student. The curricula provide market-driven programmes and studies, developed, tested and continually improved by the competent faculty based on the feedback from stakeholders. I am sure that as a student; you will learn, grow and cherish your stay here.

Best Wishes.....

Dr. N J Pawar



## Dr. Smita Jadhav

Executive Director,
Dr. D Y Patil Vidyapeeth, Pune

Dear Students,

Michelle Obama said, "The ability to read, write and analyze, the confidence to stand up and demand justice and equality; the qualifications and connections to get your foot in that door and take your seat at that table- all starts with education."

Education can dispel the darkness of ignorance. A useful, proper and true education can make a stagnant society dynamic, both socially and economically. That was the main idea of establishing DPU COL to make our society dynamic by providing quality education to students through the applicable and scientific method. Teaching and learning process is the heart of DPU COL. Our institute offers a brilliant portfolio of educational programmes that are recognized across the country. We believe in learning by doing and in empowering our students so that they are prepared to accept the diverse challenges of the future. We use case studies, experiential learning, role-plays and simulation to enrich classroom-learning experiences of our students. Students can experience experiential education combined with creativity, innovation, entrepreneurship and management that assist them to become "competent and expert in their subject field and value-based leaders". We also encourage our students to organize and participate in conferences and various student-driven activities organized on campus.

Our faculty members are excellent in teaching and research and bring innovation and diversity to the classroom, which helps us deliver memorable learning experiences to students. Students also get chance to interact with industry specialists and alumni, who help broaden their understanding of various business concepts through their own experiences.

DPU COL offers exciting educational programmes to shape your future. We are offering you an open road, an unturned page, a map to another world to change your life for the better. A new beginning!

As Robert Frost said,
"Two roads diverged in a wood, and IItook the one less travelled by.
And that has made all the difference."

Dr. Smita Jadhav



# Dr. Safia Farooqui

Director, DPU COL

Dear Students,

Transformation has been a constant thing in management education. Global edges are vanishing, merging people of diverse cultures, nationalities and age groups. Education is emerging as the most powerful platform in the "edgeless" world. Dr. D.Y. Patil Vidyapeeth Centre for Online Learning (COL) opens new dimensions of opportunities for students to obtain higher education without the constraints of location and time. We accomplish this through the optimal and seamless integration of the latest technology into our enrolment and admissions processes, delivery of learning, administration of assessment tasks, reporting of evaluation results, and facilitation of two-way communication among students, faculty, and members of the administrative staff.

As we all know change is constant....and very much a part of our lives! Well, not only in life but also in the fast-changing global environment. It has been observed in corporate and industrial practices. Today, the progressing advancements in science and technology; globalization of the economies; a flurry of new products and services in industry and major growth all over the world are ushering in a change in various industries like Telecommunication, Banking and Finance, Insurance, Automobile, Aviation, Media and Entertainment, Retail, pharmaceutical etc. This evolvement and expansion have led to increasing demand for management professionals, who can deliver efficiently irrespective of the change. programmes are designed to develop future focused capabilities sought out by employers across the globe. Here's your chance be mentored by leading academicians and industry experts and you can study in your own time, in your own pace, from anywhere across the globe.

I welcome each one of you to our Campus, where the latest technology, pioneering teaching methodologies and quality education are blended together to create unique learning experiences. It will help you to Think Critically, Innovate Successfully, and Solve Problems Creatively.

Congratulations on the start of a journey that will transform your career and enhance your life.

I wish you all a fulfilling and empowering journey ahead....

Dr. Safia Farooqui

### Dr. D. Y. Patil Vidyapeeth, Pune: Vision & Mission

Dr. D. Y. Patil Vidyapeeth, Pune, comprising of Dr. D. Y. Patil Medical College, Hospital and Research Centre, Pimpri, Pune, was accorded the status of University under Section 3 of the UGC Act, 1956, vide Notification No. F.9-39/2001-U.3 dated 11 January 2003 of the Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi, and (ii) Notification No. F6-9/2003 (CPP-I) dated 24/01/2003 by the University Grants Commission, New Delhi.

### **▽ OUR VISION**→

To help build an enlightened, culturally and economically vibrant India developed through education in diverse disciplines.

### **□ OUR MISSION** □

To contribute to the socio-economic and ethical development of the nation, by providing high quality education through institutions that have dedicated faculty and state-of-the-art infrastructure, and are capable of developing competent professional and liberal-minded citizens.

With this mission the University has been providing high quality education in the Faculties of Medicine, Dentistry, Allied Medical Sciences, Nursing, Biotechnology & Bioinformatics, Management and **Distance Learning** through seven institutions. In each programme the University ensures the provision of high quality education, the pursuit of knowledge and the creation of new ideas.



### Dr. D. Y. Patil Centre for Online Learning (DPU COL)

Over the past decade, we have seen a massive change. Working professionals are increasingly looking to up skill themselves. DPU COL has worked on its programmes' contents, keeping in mind this need of the professionals. It has ensured that the programmes remains relevant to the Indian job market and has sought input from industry leaders and key influencers.

This online education provider helps individuals to develop their professional potential in the most engaging learning environment. Online education is fundamental and much needed disruption that will have a far-reaching impact.

The programmes look beyond the boundaries of the lecture theatre. By studying online, you no longer need to spend time away from your workplace. You can maintain your career and build on it as you progress. You also have the opportunity to build your global network and collaborate with peers from around the world, learning from a wealth of inspiring backgrounds and experience.

The programmes are designed as per the UGC 2018, regulation F.No. 1-19/2016 (CPP-II/DEB-I), for conventional learners, as well as working professionals and other individuals aspiring to acquire knowledge and academic credentials. The main focus of these programmes is to increase the productivity of all employees by motivating and educating managers.

programmes

The programmes offered by DPU COL are:



Online Bachelorof Business Administration

## MBA

Online Master of Business Administration



Certificate
Programme in
Digital Marketing



Certificate Programme in Hospital and Health Care Management



# ONLINE, FLEXIBLE AND BLENDED LEARNING EXPERIENCES

DPU COL's aim is to take a full-stake approach of the content, technology marketing and services to offer quality education in close partnership with corporates and academics to offer rigorous and industry - relevant programmes. Some of the other attributes of these programmes are:

- Fit Your Studies Around Your Schedule: Formany, the idea of going back to college or university (or considering a certification) while working a full-time job can be burdensome. Handling a full-time job and studying at the same time requires a good deal of planning. But, at DPU COL, completion of the programme is under your control. You can set your own pace and time and and complete the programmes in the prescribed period.
- 2) **Study Materials:** When you register, DPU COL provides you with all the resources and study materials you need to complete the programme successfully. They are easily accessible on your computers, tablets, and other mobile devices through your Learning Management System (LMS). Through LMS, you will be able to engage with your course materials like videos, exercises, and discussion forums, with supervision from established academics. The VLE also contains tools that will allow you to monitor your progress and log your development.
- 3) **Dedicated Student Success Manager:** Balancing your student as well as your professional life can be tough and you will be under a lot of stress and duress. To tackle it, DPU COL provides its students with Counselors and Course Coordinators who assist to effectively plan and execute the completion of programmes successfully.
- 4) **Guaranteed Mentor Support:** All the students will receive mentor support and feedback while pursuing their programmes. The Mentor introduces the programmes, responding to queries, monitoring discussions and providing guidance on assessments. He/ She will also provide support via discussion groups for timely doubt resolution.
- 5) **Assessment:** Assessment may include course work and written exams. The overall assessment for a programme will consist of two components: 1) Formative Assessment and 2) Summative Assessment/Term End Examination (Proctored Examination). Further details on assessments are provided under the Evaluation Policy.
- Better Career Opportunities: After the completion of the programme, it is a win-win situation as the student gains a new skill that will help them boost their career. More opportunities will pop in. A wide and varied range of roles and careers will materialize. Besides these, students will also develop verbal and written communication skills, think "out of the box", become a team player and learn discipline and ethics.



## HOW DPU COLWORKS

## Why study with us?

In a world of shrinking borders, DPU COL brings its expertise to you. The Institute has the experience and expertise to deliver specialized programmes designed to meet your professional needs. The programmes taught in our Institution are equal in standard to those taught on campus. It helps to make an immediate impact and it will assist students to gain knowledge, tools and insights to meet their needs. The qualifications you acquire from our Institute are recognized for their high standards. Moreover, once you enroll in our institute, you can plan your study around your schedule. Our online and distance learning degrees offer you the flexibility to fit your studies around your professional and personal commitments.

All of our courses have been designed and written specifically for study by distance learners giving you the flexibility to organize study around your personal and professional commitments, and an ability to study from anywhere in the world.



# Online Programme Delivery

Learning has undergone a sea of change and is still evolving. To keep abreast with the changing times and the tech-savvy millennial learners, DPU COL has adopted the latest learning and training tools. Here, we use **SWAYAM (Study Webs of Active Learning for Young Aspiring Minds)** Learning Management System (LMS).

The LMS integrates tools and cloud-based services, such as:

Discussion Forums,	Interactive Virtual Class,
➤ Video Lectures,	➤ e-Books,
Article Notes,	Online Chat,
➤ E-Learning,	Case Studies.

The features and tools of this Learning Management System improve the learning outcomes across the board. This is primarily due to the fact that it is one of the essential tools of e-learning, on which all our online courses and training modules are built. It has enabled us to instantaneously and dexterously set up individualized learning paths for each of our students. It gives us immediate and correct feedback and with automated nudges helps us to keep students on track. It easily inspires learners and motivates them to take ownership of their own education.

Learning Management System also helps to increase a learner's engagement by making it easy for students to connect with each other. It also helps by displaying each learner's picture and profile throughout the system. The LMS also assists by making the courses to be more engaging by using video, virtual classrooms, game-based learning, awards and badging.

The platform enables class conversations and allows comments for specific relevant discussions which can be easily located for reference.

Moreover, students may view the pre-recorded (asynchronous) lectures anytime from anywhere. For the interactive classroom sessions - also known as the virtual class, real-time attendance is required, so that there will be an interaction between the students and the course coordinator. Students can raise a virtual hand to ask a question anytime from anywhere.

All our Programmes are delivered through the Learning Management Systems (LMS).



## ONLINE BBA PROGRAMME

## **Bachelor of Business Administration**



The BBA programme gears students to become successful professionals in any type of organization, from a multinational company to a fast-growing start-up. Developing skills and insights gained during the BBA programme, our students make significant contributions in every sphere of management and business, virtually every corner of the world.

The BBA Programme has been carefully designed, in order to impart the necessary, basic managerial and leadership skills and bridge the gap between the expectations of the Industry and the actual attainment by the student. The curriculum has been designed by a selected panel of business professionals and prominent academicians.

This BBA Programme is well designed with a unique combination of different management subjects and to suite the demands of the Industry today. This combination is a result of a well-thought outprocess which ensures a student to take the first step towards pursuing his choice of specialization in the ever expanding vast field of management.

Hence the BBA programme helps the students to explore their job opportunities creating an 'edge' over other graduates who compete with them in the placement arena.

### **EDUCATIONAL OBJECTIVES**

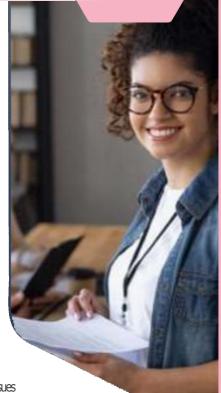
### **Programme Objectives**

- ☐ Graduates of the program will be able to take effective decisions on the real-world business issues and situations in the challenging corporate world.
- ☐ Graduates of the program will possess analytical and problem-solving competencies in various facets of management.
- Graduates of the program will exhibit value centered leadership skills in diversified and multidisciplinary areas.
- ☐ Graduates of the program will be able to communicate effectively with all stakeholders of the organization and society.
- ☐ Graduates of the program will be able to demonstrate global and cross-cultural understanding for exploring innovative business practices to enhance profitability.
- ☐ Graduates of the program shall exhibit intra-perineurial and entrepreneurial skills.
- ☐ Graduates of the program shall take ethical decisions in day to day activities.

### **Programme Outcome**

At the end of the BBA (ODL) programme the learner will possess the

- Management domain Knowledge They shall understand general and management terms, concepts, ideas and principles, and shall be able to apply, illustrate, analyse the solutions of real-world complex business issues.
- ☐ Effective Communication ability They shall be able communicate effectively with all stakeholders of the organization and society
- Leadership and Teamwork ability They shall exhibit leadership skills in diversified and multi disciplinary areas. They collaborate in an organizational context and across organizational boundaries and lead themselves and others in the achievement of organizational goals and optimize outcomes for all stakeholders.
- Interpreneurship ability They shall be able to identify entrepreneurial opportunities and leverage managerial & leadership sals for founding, leading & managing startups as well as professionalizing and growing family businesses.
- ☐ Environment and Sustain ability They shall be able to demonstrate environmental awareness knowledge and need **f** sustainable development to achieve business goals of the corporate world.
- Social Responsiveness ability They shall be able to take ethical decisions in day to day activities by demonstrating social responsiveness.
- Lifelong Learning ability They shall not only acquire new knowledge and skills and assimilate them into the improved business processes but also help others in learning new knowledge and skills. They contribute in making the organization a learning organization.



### **ONLINE BBA PROGRAMME**

## **Bachelor of Business Administration**



### PROGRAMME STRUCTURE

### Credit System

The University follows the credit system for its Bachelor's Degree Programme. Each credit amounts to 30 hours of study comprising all learning activities. Thus, BBA program has 35 courses and project work. Semester I, II, III, IV & VI has 24 credits each, semester V has 28 credits. The program has in all 148 credits This helps the student to understand the academic effort one has to put in, in order to successfully complete a course.

To successfully complete the BBA programme, a student has to earn 148 credits over a period of 3 years depending on their convenience.

Courses = 35 subjects + Project work

Semester I = 24 credits

Semester II = 24 credits

Semester III = 24 credits

Semester IV = 24 credits

Semester V = 28 credits

SemesterVI = 24 credits

### The Components of the Programme are

- i. Compulsory Domain Core courses (no. 23), Generic Core (No. 8) for 1st, 2nd & 3rd year (Semesters I, II, III, IV, V & VI)
- ii. Specialisation courses (No.4), 3rd year (Semesters V & VI Semesters)
- iii. Assignments, Term End Examination.
- iv. Project work, report submission, evaluation and Viva in semester V.

### Validity

The validity of the program is double the duration, for the program i.e. a student can complete the 3 years BBA (ODL) program in the duration of 6 yrs.

### Eligibility

 $\bot$  HSC(10+2)orits equivalent Examwith 45% marks from any stream and English as one of the subject from a recognized Board.



### **ONLINE BBA PROGRAMME**

## **Bachelor of Business Administration**



### First Year courses common for all 5 specialisations

Semester:	I	Semester	r II
Codes	Course Name	Codes	Course Name
BB-101 BB-102 BB-103 BB-104 BB-105	Fundamentals of Management Basics of Marketing Basics of Accounting Introduction to Economics Environmental Awareness and Disaster Management Business English	BB-201 BB-202 BB-203 BB-204 BB-205 BB-206	Organizational Behaviour Indian Economy Marketing Management Business Environment Indian Banking System Soft Skills - I

### Second Year courses common for all 5 specialisations

Semester III		Semester	IV
Codes	Course Name	Codes	Course Name
BB-301 BB-302 BB-303 BB-304 BB-305 BB-306	Human Resource Management Banking Operations Introduction to Psychology Research Methodology Business Law Soft Skills - II	BB-401 BB-402 BB-403 BB-404 BB-405 BB-406	Management Information System Entrepreneurship Development Introduction to International Business Quantitative Techniques Basics of Financial Management Introduction to Digital Marketing

### Third Year courses common for all 5 specialisations

<b>Semester V</b>		Semester VI	
Codes	Course Name	Codes	Course Name
BB-501 BB-502 BB-503 BB-504 BB-505 BB-506	Introduction to Production Management Business Ethics and Corporate Governance Marketing of Financial Services Elective –I Elective –II Project Work	BB-601 BB-602 BB-603 BB-604 BB-605 BB-606	Project Management Event Management Fundamentals of E- Commerce Introduction to SMEs Elective –III Elective – IV

	List of specialisations
Sr. No.	SPECIALISATIONS
I	Marketing Management (MM)
П	Human Resource Management (HRM)
Ш	Finance Management (FM)
IV	IT and Systems Management (ITM)
٧	International Business Management (IBM)

## **Specialisation Courses**

### **Finance Management**

Codes	Course Name
BB-504-A	Analysis of Financial Statement
BB-505-A	Long Term Finance
BB-605-A	Indian Financial system and Financial Markets
BB-606-A	Direct and Indirect Tax

### **Marketing Management**

Codes	Course Name
BB-504-B	Consumer Behaviour
BB-505-B	Sales Management
BB-605-B	Advertising and Sales Promotion
BB-606-B	Retail Management

### **Human Resource Management**

Codes	Course Name
BB-504-C	Human Resource Planning
BB-505-C	Training and Development
BB-605-C	Industrial Relations and Labour Laws
BB-606-C	Change Management

### **IT and Systems Management**

Codes	Course Name
BB-504-H	Introduction to IT
BB-505-H	Applications of IT
BB-605-H	Database Management System
BB-606-H	Innovation and Technology Management

### **International Business Management**

Codes	Course Name
BB-504-I	Fundamentals of International Business
BB-505-I	International Institutions and Trade Implications
BB-605-I	Export Import Documentation and Logistics
BB-606-I	International Strategic Management

### ONLINE MBA PROGRAMME

## **Master of Business Administration**



Based on market research and the interaction with industry experts, we have identified that qualified professionals with skills are in dearth. There is an imbalance in supply and demand. This can be rectified only through professionals who have acquired a degree in MBA. It is seen, usually, that professionals have to deal with changing times within the business world. Some challenges are small, while others are of a challenging nature. To combat these demands, management training is a must. It will help them to develop strategies and implement new changes.

The Online MBA Programme at DPU COL is designed to deliver the best. The programme achieves its objective through its courses which are spread over four semesters. The programme can empower and equip students with leadership skills, global awareness, and critical and analytical thinking for accelerated career enhancement. Not only that, but it also accounters students with the requisite knowledge to proactively think so that they can perform effectively in the dynamic socio-economic and business ecosystem.

The Online MBA programme also gears up working professionals to exercise effective leadership at senior levels. It also helps them to understand the various natures of global issues affecting the business concern and how to tackle it. Students will develop a methodology and use research skills to identify, collect, and analyze data in relation to this business challenge. Drawing upon their learning from the programme students can analyze a problem, explore alternative solutions and apply judgments based on a full assessment of the evidence.

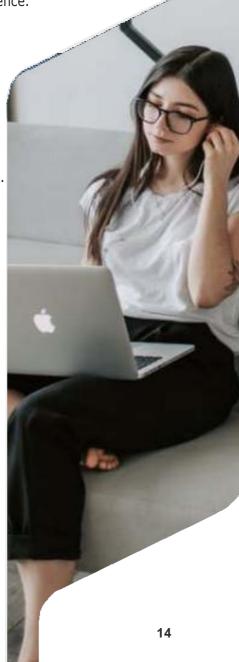
### **EDUCATIONAL OBJECTIVES**

### **Programme Objectives**

- ☐ To equip students with the requisite knowledge, skills, and the right attitude necessary to provide effective leadership in a global environment.
- ☐ To develop competent management professionals with strong ethical values.
- ☐ To be proactive and develop thinking abilities, so as to perform effectively in the dynamic socio-economic and business ecosystem.
- ☐ To develop strategic integrated thinking for effective decision making.
- ☐ To harness the entrepreneurial approach and skill sets.
- ☐ The Online MBA programme will achieve the programme objective through the courses spread over four semesters.

### **Programme Outcome**

- ☐ A learner should be able to-
- ☐ Develop analytical abilities to face the business situation
- ☐ Use management knowledge in decision making
- Undertake research activities to understand the business environment
- Reflect upon own beliefs, assumptions and behaviors, so as to increase effectiveness while working in social and corporate settings
- ☐ Understand the importance of the external environment in decision making
- Understand the functions and responsibilities of various management disciplines and apply them in practice
- ☐ Imbibe business etiquettes and exhibit good communication skills.



### ONLINE MBA PROGRAMME

## **Master of Business Administration**



### PROGRAMME STRUCTURE

### **Credit System**

Online MBA programme will follow credit system as suggested by UGC. Study effort for one credit means time required by learner to understand the contents equivalent to 15 hours for classroom training.

Courses = 24 + Project work

Semester I = 27 credits

Semester II = 27 credits

Semester III = 28 credits

Semester IV = 20 credits

### The Components of the Programme are

- 1. Compulsory domain core courses and compulsory generic core course for 1st year (Semester I & II).
- 2. Specialization course and generic elective courses for 2 years (Semester III & IV).
- 3. Assignments, formative and summative assessment test.
- 4. Project work, report submission, evaluation and viva in Semester IV.

### **Validity**

The validity of the programme is double the duration i.e. a student can complete the 2 years Online MBA programme in 4 years.

### **Eligibility**

- 1. A candidate applying for programme should have passed a Bachelor's degree from a recognized university in any discipline
- 2. Minimum 50% aggregate marks or 45% in case of candidates belonging to reserved categories



### **ONLINE MBA PROGRAMME**

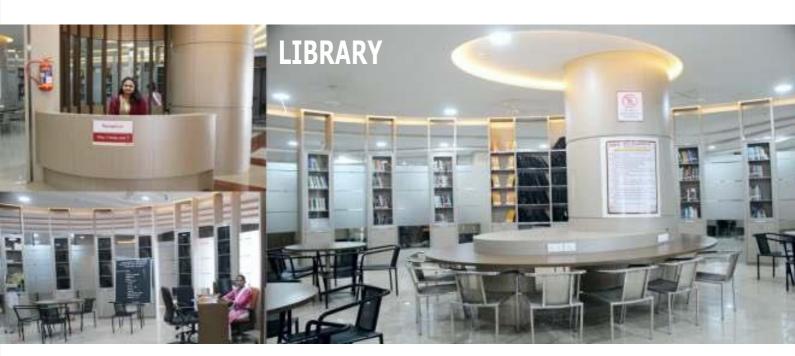
## **Master of Business Administration**



Semester I		Semester II	
Codes	Course Name	Codes	Course Name
OMBC 101 OMBC 102 OMBC 103 OMBC 104 OMBC 105 OMBC 106 OMBC 107	Principles and Practices of Management Organizational Behaviour Management Accounting Managerial Economics Business Communication Research Methodology Environmental Awareness and Disaster Management	OMBC 201 OMBC 202 OMBC 203 OMBC 204 OMBC 205 OMBC 206 OMBC 207	Human Resource Management Marketing Management Financial Management Operations Management Management Information System Strategic Management & Business Policy Entrepreneurship & Stand ups

## **Specialization for Semester- III and IV**

Sr.No.	Specializations
I	Marketing Management (MM)
II	Human Resource Management (HRM)
III	Finance Management (FM)
IV	IT Management(ITM)
V	Project Management (PM)
VI	Operations Management (OM)
VII	Hospital Administration and Health Care Management (HAHM)
VIII	International Business Management (IBM)



## Specialisation Courses for Semester III & IV

Course Code	Course Code Semester III		Semester IV		
OMBM 301 OMBM 302 OMBM 303 OMBM 304 OMBM 305 OMBM 306 OMBE 307/308	Consumer Behavior Marketing Research Sales & Distribution Management Product and Brand Management Retail Management Marketing of services Generic Elective-I	OMBM 401 OMBM 402 OMBE 403/404 OMBP 405	International Marketing Integrated Marketing Communication Generic Elective-II Project Work Report		
	Elective-I course (Course code- (OMBE 307/308)); ct any one of the following courses.		ective-II course (Course code- (OMBE 403/404)); any one of the following courses.		
Course Code OMBE 307 OMBE 308	Course Title Digital Marketing Business English	Course Code OMBE 403 OMBE 404	Course Title Soft Skill Business Ethics and Corporate Governance		

### Human Resource Management (HRM)

Course Code Semester III Course Code Semester IV						
OMBH 301 Manpower Planning OMBH 401 Strategic HR OMBH 302 Compensation Management OMBH 402 HR Audit OMBH 303 Performance & otential Management OMBE 403/404 Generic Elective-II OMBH 304 Labour Laws OMBP 405 Project Work Report OMBH 305 Training & Development OMBH 306 Organisational Design, Development & Change OMBE 307/308 Generic Elective-I						

<b>Note:</b> For Generic Elective-I course (Course code- (OMI students can select any one of the following courses.	

**Note:** For Generic Elective-II course (Course code-(OMBE403/404)); students can select any one of the following courses.

Course Code Course Title

Course Code Course Title Dusiness Ethics and Corporate Governance

### Finance Management (FM)

Course Code	Semester III	Course Code	Semester IV
OMBF 301 OMBF 302 OMBF 303 OMBF 304 OMBF 305 OMBF 306 OMBE 307/303	Capital & Financial Markets Financial Institutions & Banking Taxation International Financial Management Advanced Financial Management Security Analysis & Portfolio Management 8 Generic Elective-I	OMBF 401 OMBF 402 OMBE 403/404 OMBP 405	Project Finance & Budgetary Control Insurance & Risk Mgmt Generic Elective-II Project Work Report
	Elective-I course (Course code- (OMBE 307/308)); ct any one of the following courses.		ective-II course (Course code- (OMBE 403/404)); t any one of the following courses.
Course Code	Course Title	<b>Course Code</b>	Course Title
OMBE 307 OMBE 308	Digital Marketing Business English	OMBE 404	Business Ethics and Corporate Governance

### **IT Management**

II Managen	i management						
Course Code	Semester III	<b>Course Code</b>	Semester IV				
OMBI 301 OMBI 302 OMBI 303 OMBI 304 OMBI 305 OMBI 306 OMBE 307/308	Fundamentals of Information Technology C Programming DBMS & Oracle Web Designing and Content Management Software Engineering Enterprise Resource Planning Generic Elective-I	OMBI 401 OMBI 402 OMBE 403/404 OMBP 405	Software Project Mgmt Emerging Trends in IT Generic Elective-II Project Work Report				
	Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.		ective-II course (Course code- (OMBE 403/404)); any one of the following courses.				
<b>Course Code</b>	Course Title	<b>Course Code</b>	Course Title				
OMBE 308	Business	OMBE 404	Business Ethics and Corporate				

Specialisation Courses for Semester III & IV

י	D	The same of the sa			
		agement (PM)			
	Course Code	Semester III	Course Code Semester IV		
	OMBP 301 OMBP 302	Fundamentals of Project Management Project Planning and Scheduling	OMBP 401	Quantitative Methods in Project Management	
	OMBP 303 OMBP 304 OMBP 305 OMBP 306 OMBE 307/308	Business laws and Regulations Project Finance & Budgetary Control Project Performance Measurement & Control IT in Projects Generic Elective-I	OMBP 402 OMBE 403/404 OMBP 405	Project Quality Management Generic Elective-II Project Work Report	
		Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.	<b>Note:</b> For Generic El students can selec	ective-II course (Course code- (OMBE 403/404)); t any one of the following courses.	
	Course Code	Course Title	<b>Course Code</b>	Course Title	
	OMBE 307	Digital Marketing	OMBE 403	Soft Skill	
	OMBE 308	Business English	OMBE 404	Business Ethics and Corporate Governance	
	Operations A	Management (OM)			
	Course Code	Semester III	<b>Course Code</b>	Semester IV	
	OMBO 301 OMBO 302 OMBO 303 OMBO 304 OMBO 305 OMBO 306	Production Planning & Control Fundamentals of Project Management Logistics & Supply Chain Management World class manufacturing Operations in Service Industry Statistics & Quantitative Techniques Generic Elective-I	OMBO 401 OMBO 402	Work System Design Technology Management Generic Elective-II Project Work Report	
	students can sele	Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.	students can selec	ective-IIcourse(Course code-(OMBE 403/404)); t any one of the following courses.	
	Course Code		Course Code	Course Title	
	OMBE 307	Digital Marketing	OMBE 403	Soft Skill	
ı	OMBE 308	Business English	OMBE 404	Business Ethics and Corporate Governance	
ľ		inistration and Health Care Ma		(HAHM) Samastar IV	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306	Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Services	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405	Semester IV  Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBE 307/308	Semester III Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Service Generic Elective-I	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405	Semester IV  Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-IIcourse(Coursecode-(OMBE403/404));	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBHA 306 OMBE 307/308	Semester III Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Services Generic Elective-I	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405  Note: For Generic El students can select	Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-IIcourse(Coursecode-(OMBE403/404)); t any one of the following courses.	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBHA 306 OMBE 307/308	Semester III Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Service Generic Elective-I	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405	Semester IV  Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-IIcourse(Coursecode-(OMBE403/404));	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBE 307/308  Note: For Generic students can selected Course Code	Semester III Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Services Generic Elective-I  Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.  Course Title	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405  Note: For Generic El students can select	Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-IIcourse(Coursecode-(OMBE403/404)); t any one of the following courses.	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBE 307/308  Note: For Generic students can select Course Code	Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Services Generic Elective-I  Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.  Course Title  Business Management (IBM)	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405  S  Note: For Generic El students can select Course Code	Semester IV  Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-II course (Course code- (OMBE 403/404)); t any one of the following courses.  Course Title	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBE 307/308  Note: For Generic students can selected Course Code	Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Services Generic Elective-I  Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.  Course Title  Business Management (IBM)	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405  Note: For Generic El students can select Course Code	Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-II course (Course code- (OMBE 403/404)); t any one of the following courses.	
	Course Code OMBHA 301 OMBHA 302 OMBHA 303 OMBHA 304 OMBHA 305 OMBHA 306 OMBE 307/308  Note: For Generic students can select Course Code  OMBIB 301 OMBIB 301 OMBIB 302 OMBIB 303 OMBIB 304 OMBIB 305 OMBIB 306 OMBE 307/308	Indoor and Outdoor Hospital Services Ancillary Hospital Services Legal Aspects of Hospital and Health Management Marketing of Health Care Services Community Health & Hospital Safety & Risk Management Quality Management in Health Care Services Generic Elective-I  Elective-I course (Course code- (OMBE 307/308)); ctany one of the following courses.  Course Title  Business Management (IBM) Semester III  International trade, WTO & Trade Policy issues Business Laws and Regulations Financial institutions and Banking International Marketing International Finance Management Security Analysis and Portfolio Management Generic Elective-I	Course Code OMBHA 401 OMBHA 402 OMBE 403/404 OMBP 405  Note: For Generic Elstudents can select Course Code  Course Code OMBIB 401 OMBIB 402 OMBE 403/404 OMBP 405	Semester IV  Hospital Administration & Bio medical waste Management Operations Management in Hospitals Generic Elective-II Project Work Report  ective-II course (Course code- (OMBE 403/404)); t any one of the following courses.  Course Title  Semester IV Foreign Exchange Management Insurance and Risk Management Generic Elective-II Project Work Report	
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# CERTIFICATE PROGRAMME IN **DIGITAL MARKETING**



### **EDUCATIONAL OBJECTIVES**

Digital marketing is the component of marketing that utilizes the internet and online-based digital technologies such as desktop computers, mobile phones and other digital media and platforms to promote products and services.

The Certificate Programme in Digital Marketing has been designed with an objective to familiarize students with key aspects of digital marketing. The participant is expected to gain a working knowledge in the digital marketing domain and develop an understanding of the framework within online marketing businesses and its operations. It will help understand how to use social media tools for branding and sales. Further, students become familiar with the best practices, tools and technologies; and understand the future of digital marketing and prepare themselves for it.

After the completion of the Programme, students will be exposed to digital marketing activities and will be able to start a website or an app/video channel on their own. They also will learn to start a digital marketing agency. The programme covers the basic concepts that lead one to develop his/herskill in the technical aspects.

### **Programme Objectives**

- 1. Get strategic understanding of Digital Marketing
- 2. Understandhowtousesocial mediatools for branding and sales
- 3. Understand its advantages and limitations
- 4. Become familiar with Best Practices, Tools & Technologies
- 5. Blend digital with offline marketing
- 6. Plan and manage digital marketing budget
- 7. Manage Reporting & Damp, Tracking Metrics
- 8. Understand the future of Digital Marketing and prepare for it

### Who can attend

- 1. Marketing/ Digital Marketing Professionals
- 2. Sales Professionals
- 3. Business Owners
- 5. Job Seeks
- 6. NewVentures

### **Programme Outcome**

- Student can get practical exposure of digital marketing activities
- 2. After learning this course student will able to start a website / blog
- 3. Student can start an App/video channel monetize
- 4. Learner can start a Digital Marketing Agency
- 5. The basic concepts of this course will lead one to develop skills in technical aspects
- 4. Entrepreneurs
- 7. Students



# CERTIFICATE PROGRAMME IN **DIGITAL MARKETING**



### PROGRAMME STRUCTURE

### **Credit System**

DPU COL follows the credit system for its Certificate Programme in Digital Marketing. Each credit amounts to 15 hours of study comprising of learning activities such as the thorough reading of the materials, video lectures through tutorials, virtual classes, web sources, open content on the internet, case study, history, self-assessments, and discussion forums. The Digital Marketing Programme has 5 courses of 4 credits each, which in total is of 20 credits.

### The Components of the Programme are

- 1) Compulsory domain of 5 core courses;
- 2) Assignments, formative, and summative assessment test for all the five courses of the programme.

### **Validity**

The validity of the Certificate Programme is double the duration for the programme, i.e. a student can complete the 6 months Certificate Programme in the duration of 1 year.

### **Eligibility**

Bachelor's Degree Holder / Graduate in any Discipline from a Recognised University or a Diploma Holders.

### CERTIFICATE PROGRAMME IN

### **DIGITAL MARKETING**

Course Code	Course Title
DM-101	Introduction to Digital Marketing
DM-102	Search Engine Optimization
DM-103	Integrated Marketing Communication
DM-104	Social Media Marketing
DM-105	Emerging Trends in Information Technology

### **CERTIFICATE PROGRAMME IN**

## HOSPITAL & HEALTH CARE MANAGEMEN

### **EDUCATIONAL OBJECTIVES**

The Health Care sector in India is growing exponentially and is expected to reach Rs 19.57 lakh crore (US\$ 280 billion) by 2020. The industry as a whole is gaining momentum in India and there is no shortage of opportunities for new leadership in this industry.

Today's health challenges are complex and interrelated. To combat that, scare delivery models that use a multi-pronged, collaborative, and technology-enabled approach are more likely to yield positive results.

On the other hand, Health Care Management also known as Health Care administration is a growing industry. It is the administration, management, or oversight of Health Care systems, public health systems, hospitals, entire hospital networks or other medical facilities. Duties of these professionals include ensuring that individual departments run smoothly, qualified employees are hired, information is disseminated efficiently throughout the organization, specific outcomes are reached and resources are used efficiently, among many other responsibilities. There are general Health Care managers and those who are considered specialists.

DPU COL has designed this programme to develop proficient and skilled hospital administration professionals for Health Care administration. It equips students with the requisite knowledge, skills and right attitude necessary to provide effective leadership in a global environment and in hospital administration and Health Care management.

After the completion of the programme, students will be able to plan, organize and administer hospital activities and possess knowledge of hospital legislation.

### **Programme Objectives**

- 1. To develop competent hospital administration professionalsinthe Health Careadministration.
- 2. To equip students with requisite knowledge, skills and the right attitude necessary to provide effective leadership in a global environment.
- 3. To equip students with administration skills of hospital administration and Health Care management.

## **Programme Outcome**

- 1. After the certification course, students will inculcate skills of hospital administration.
- 2. Student will be able to plan, organize and administer hospital activities after completion of this programme.
- 3. After completion of this certification programme, students will possess knowledge of hospital legislation.

### Who can attend

- 1. Doctors
- 3. Hospital Administration Staff
- 5. Medical and Nursing Students
- 2. Nursing Staff
- 4. Hospital Housekeeping Managers
- 6. Medical College Professors/Nursing College Teachers



# CERTIFICATE PROGRAMME IN HOSPITAL & HEALTH CARE MANAGEMENT

### PROGRAMME STRUCTURE

### **Credit System**

DPU COL follows the credit system for its Certificate Programme in Hospital and Health Care Management. Each credit amounts to 15 hours of study comprising of learning activities such as the thorough reading of the materials, video lectures through tutorials, virtual classes, web sources, open content on the internet, case study, history, self-assessments, and discussion forums.

The Hospital and Health Care Management Programme has 5 courses of 4 credits each, which in total is of 20 credits.

### The Components of the Programme are

- 1) Compulsory domain of 5 core courses;
- 2) Assignments, formative, and summative assessment test for all the five courses of the programme.

### **Validity**

The validity of the Certificate Programme is double the duration for the programme, i.e. a student can complete the 6 months Certificate Programme in the duration of 1 year.

### **Eligibility**

Bachelor's Degree Holder / Graduate in any Discipline from a Recognised University or a Diploma Holders.

### CERTIFICATE PROGRAMME IN

## **HOSPITAL AND HEALTH CARE MANAGEMENT**

Course Code	Course Title	
HAHM-101	Hospital Administration	
HAHM-102	Marketing of Health Care Services	
HAHM-103	Indoor and Outdoor Hospital Services	
HAHM-104	Quality Management in Health Care Services	
HAHM-105	Legal Aspects of Hospital and Health Management	



Learner's Authenticatio

n



Admissio n Form



Admission
Confirmation by DPU

#### **Visit**

https://idladmissions.dpu.edu .in/login2019.aspx?utm\_sourc e=09150742467

- Fill in your basic details
- Complete Mobile number verification
- Complete e-Mail verification

- Fill in basic personal information
- Fill in Educational and Employment details
- Upload Photo and Signature
- Online Fees Payment
- Submit Form

After the verification of all the documents and fee receipts, admission confirmation email and SMS will be sent, which will include the student login credentials along with link.

## Documents Required

- Any one of the following Government ID -e-AADHAR, Passport, PAN Card, Driving License
- Upload your photo
- 10th Marksheet, 12th Marksheet, Graduation Marksheet, Degree Certificate / Passing Certificate
- Student's signature

### **Document Format**

a. File type : JPEG/JPG/PNG b. Dimensions : 320px X 240px

c. Size : <600kb

d. Colour photo

## Payment Modes

### **DPU Payment Gateway -**

- Credit Card,
- DebitCard,
- Net Banking,
- **₩**UPI

### **Demand Draft**

- Draw DD in favor of: Institute of Distance Learning (Payable at Pune)
- Send your DD on following address: Dr. D. Y. Patil Vidyapeeth Institute of Distance Learning, Sant Tukaram Nagar, Pimpri, Pune, Maharashtra 411018

(Please mention learner's name and programme name on the back side of DD)

## **Evaluation Policy**

### **For BBA**

The overall assessment for a course will consist of following two components

### 1. Formative Assessment

1.1 Formative Assessment of Domain Core Courses, Specialization Courses and Generic Elective Courses.

Total Marks: 40 MarksAssignment I: 30 MarksAssignment II: 10 Marks

### 2. Summative Assessment / Term End Examination (Proctored Examination)

The Term End examination will be conducted by Dr. D. Y. Patil Vidyapeeth Centre for Online Learning (COL) twice a year. The question papers will consist of multiple choice questions and Descriptive Questions in the following pattern.

TotalMarks : 60 Marks
Section I (MCQs) : 40 Marks
Section II (Descriptive questions) : 20 Marks

### **For MBA**

The overall assessment for a course will consist of following two components

### 1. Formative Assessment

1.1 Formative Assessment of Domain Core, Specialization Courses and Generic Elective Courses 1.2 Formative Assessment of Generic Core courses

TotalMarks	:40 Marks	TotalMarks	:50 Marks
AssignmentI	: 30 Marks	Assignment I	: 30 Marks
Assignment II	:10 Marks	Assignment II	: 20 Marks

### 2. Summative Assessment / Term End Examination (Proctored Examination)

 $The Term End \, Examinations \, will \, be \, conducted \, by \, Dr. \, D. \, Y. Patil \, Vidyapeeth \, Centre for \, Online \, Learning \, twice in a \, year. \, The \, question \, papers \, will \, consist of multiple-choice \, questions \, and \, descriptive \, questions \, in \, the following \, pattern:$ 

TotalMarks : 60 Marks

Section I (MCQs) : 40 Marks

Section II (Descriptive questions) : 20 Marks

## Grading and Award of Class for Online BBA & MBA Programme

On the basis of the total obtained marks in each subject, a letter grade is converted in a scale of 8 as mentioned in below table:

### **Grade Point Average is calculated using formula:**

GPA = Sum of (Course Credits x Grade Point) / Total Credits

Percentage	Grade	<b>Grade Point</b>
> 80	0	8
75 to 79	A+	7.5
70 to 74	Α	7
65 to 69	B+	6.5
60 to 64	В	6
55 to 59	C+	5.5
50 to 54	С	5
45 to 49	D+	4.5
40 to 44	D	4
< 40(Fail)	F	F

(**Grade F**: stands for failure) (Fraction to be rounded up to next higher integer)

## Fees Structure

### **Bachelor of Business Administration (BBA)**

Student	Fee	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Fee
Category	type	Indian ₹						
Indian - Civilian	Programme Fee	16,100	16,100	16,100	16,100	16,700	21,100	1,02,200
Paid full fee inone installment	Programme Fee (3% scholarship)	16,100	16,100	16,100	16,100	16,700	18,850	99,950
Indian Defence / Differently Abled	Programme Fee (5% scholarship)	16,100	16,100	16,100	16,100	16,700	17,350	98,450
DPU Staff / Alumni	Programme Fee (15% scholarship)	16,100	16,100	16,100	16,100	16,700	9,850	90,950
, Student	Fee	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Fee
Category	type	US \$						
International Students	Programme Fee	445	444	444	444	469	544	2,790

### Master of Business Administration (MBA)

Student Category	Fee type	Sem I	Sem II	Sem III	Sem IV	Total Fee
		Indian ₹				
Indian - Civilian	Programme Fee	35,000	35,000	30,000	30,000	1,30,000
Paid full fee inone installment	Programme Fee (3% scholarship)	35,000	35,000	30,000	27,000	1,27,000
Indian Defence / Differently Abled	Programme Fee (5% scholarship)	35,000	35,000	30,000	25,000	1,25,000
DPU Staff / Alumni	Programme Fee (15% scholarship)	35,000	35,000	30,000	15,000	1,15,000
Student Category	Fee type	Sem I	Sem II	Sem III	Sem IV	Total Fee
		US \$				
International Students	Programme Fee	650	650	675	725	2,700

Programme	Fee type	Indian - Civilian	Indian - Defence	DPU Staff	Foreign Students
		Indian ₹	Indian ₹	Indian ₹	US \$
Certificate Programme in Digital Marketing (DM)	Programme Fee	28000	26750	24250	625
Certificate Programme in Hospital & Healthcare Management (HAHM)	Programme Fee	28000	26750	24250	625

### **Rules about Payment and Refund of fees**

- The tuition fees can be paid through the online payment gateway or can be paid by a Demand Draft/Pay order drawn in favor of the "Institute of Distance Learning, Pune", drawn on any Nationalized Bank, payable at Pune or at the Dr. D.Y. Patil Vidyapeeth accounts department.
- 2. Refund of the annual fee shall be done as per the following chart:

Period from the date of admission	Deduction of fees	
Within 15 calendar days	Rs.1000/- will be deducted for Indian Students	
Within 13 Calendar days	\$100 will be deducted for International Students	
After 15 calendar days	No Refund	

### **Note: For BBA**

- A candidate, after confirmed admission, shall be treated as registered student of the University and will be governed by the rules and regulations of the University.
- Programme fees applicable for BBA is Rs. 75,000.00 can be paid in full, or in six equal installments in online mode of payment.

### **Note: For MBA**

- 1. In case you encounter problems or have any queries during the Admission process, you can call us on 0091-20-27805702
- 2. To check your application status, please check the dashboard of the Online Admission portal.

# Student Support Services





### **Expert Faculty**

Centre for Online Learning (COL) has both internal and external faculty. The core faculty lends an immaculate academic impetus to the learning environment while the visiting faculty brings to the classroom the latest developments of the corporate world, industry and the business world. The reputation of the Institute owes much to the exceptional caliber of its faculty.



### **Course Mentors**

The COL student mentors aim to improve the learning experience of the students and assist them to complete their Programmes successfully. The mentors will help learners to: develop communication, study and personal skills; develop strategies for dealing with both personal and academic issues; and give valuable insight into the next stage of their professional career.



### Valuable Course Materials

The Course Materials provided by the Centre for Online Learning are written by eminent personalities, industry experts, and renowned academicians and are updated regularly. These are presented to the students in various formats like Interactive e-Text, Articles/Notes, PPTs, external Web Links to extra reading materials and Video Conferencing. Students can correspond with faculty for clearing of their doubts etc. through emails. The courses are digitalized and uploaded on the website for the benefit of the students.



### **Video Conferencing Facilities**

The COL has a high-end multi-point-to-multi-point video conferencing system with the latest video and audio equipment supported by high speed leased lines.



### **Web Based Support Systems**

Web support is available 24x7. Students can email the Centre for any queries, complaints, and requests with respect to the courses conducted by COL. Communication with the Centre shall be bilateral and COL aims to revert to the students within 48 hours of their query.

## Student FAQs



### Director's Response

## 1. Is DPUCOL recognized by the University Grants Commission (UGC)?

**Ans:** Yes, DPUCOL is one of the online learning education institutes in India recognized by the University Grants Commission (UGC).

## 2. Are the values of the Online learning certificate and regular certificate the same?

**Ans:** Yes, both the degrees have the same weightage/value.

### 3. How does one enroll in DPUCOL's Programmes?

**Ans:** By filling an online registration form which is available at the DPUCOL website.

## 4. Which documents do I need to submit along with the admission application form?

**Ans:** The students will have to submit the mark sheets from X, XII to graduation certificate, as well as the marriage certificate (if the student is married). All the documents have to be uploaded online).

### 5. How can the tuition fees be paid?

Ans: The tuition fees are to be paid on DPU's Online Payment Gateway which includes: Net banking, credit card, debit card, UPI, Mobile Wallets etc. EMI facility is available on credit cards of some banks (Nominal charges are levied by the banks). Fees can also be paid by Demand Draft/pay order drawn in the favour of the "Institute of Distance Learning, Pune," payable at Pune.

### 6. What are the modes of fees payment?

**Ans:** There are 2 modes of payment: i) Full payment; ii) Part payment/Semester wise payment.

## 7. Are the programmess offered at DPUCOL accepted by the Industry?

Ans: The programmes offered by DPUCOL has a very high industrial acceptance. It is also an education provider to leading global corporates such as Hindustan Antibiotics Limited, ONGC, Bharati Pvt. Ltd., Cipla, Volkswagen, Cognizant, Sunguard, HCL, Vodafone, Wal-Mart, Wipro, etc.

## 8. What are the highlights of the teaching methodology at DPUCOL?

**Ans:** DPUCOL helps to achieve your qualification without restrictions of time, place and pace. The highlight of the programme is the Learning Management System (LMS) and curriculum designed by the academic and industry experts.

### 9. How can I interact with the faculty?

**Ans:** You can interact with the faculty via live virtual classes, discussion forums, online chat, e-mail.

### 10. WillIgetacademic support from DPUCOL?

**Ans:** Yes, we provide a cademic support. We will provide all the e-content through Learning Management System (LMS) through SWAYAM. Besides that, there will be a Mentor for every 250 learners to handle the learners' queries (both a cademic and administrative).

## 11. How can I interact with the other students of the course?

**Ans:** Interaction between the students will be maintained through online forums.

### 12. What will be the evaluation method?

**Ans:** Students will be evaluated on the basis of formative assessment (40% total marks) that includes Self-Assessment Questions, Assignment I & Assignment II and on the performance in the Summative Assessment (60% total marks).

### 13. Are the examinations paper-based or online?

Ans: Online

## 14. Whether online examination can be given from home?

**Ans:** Formative Assessment can be given from home as per schedule, but for Summative Assessment (Term End Exam) students have to appear in Exam Centres only.

### 15. Do I have the choice to select the exam centre?

**Ans:** Yes, learners can select the date, time slot, and exam centre as per their convenience (as per the exam schedule).

### 16. From where will I get the examination form?

**Ans:** The Examination Form will be available on the student portal as per the Academic Calendar.

## 17. From where do I need to collect my Admit Card for the exam?

**Ans:** Students have to download the Admit Card from the Student Portal.

# 18. If I have paid the exam fees, but due to some reason I am unable to appear in the exam, for reappearing, do I have to pay the exam fees again?

Ans: Yes

### 19. What are the placement prospects for Online MBA's?

**Ans:** Placement assistance is provided through our Placement cell.



### MBA - Marketing Management

Marketing Managers Plan How To Promote Products, Services or Brands and Oversee All Marketing Activity

Marketing Management is the organizational discipline which focuses on the practical application of marketing orientation, techniques and methods inside enterprises and organizations and on the management of a firm's marketing resources and activities. Marketing is the process of planning and executing the conception, pricing, promotion, and distribution of ideas, goods, and services to create exchanges that satisfy individual and organizational goals. Marketing Managers work for sales and marketing agencies, or in marketing departments of organisations like financial services or manufacturing. They can also work for fund - raising

charities, heritage organisations or the education sector.

Skills Required: Marketing Managers need to have leadership and motivational skills, creativity and great attention to detail, excellent communication and IT skills, budgeting and project management skills.

**Job Profile:** Their day-to-day tasks include, researching and analyzing market trends and your target markets, creating marketing and social media strategies, planning and managing the launch of new products and services, setting budgets, targets and timelines, working with in-house or external agencies to produce attractive

campaigns that increase business, organising and attending events to meet new and existing clients, managing budgets and reporting on the effectiveness of campaigns, managing ateam of marketing executives.

Job Profiles available in Market: Executive Director, Marketing Manager, Marketing executive, Brand Strategist: Enterprise Marketing Management.

**Career Path and Progression:** With experience, students can become a regional manager or marketing director. One can also become a brand or account director. Another option is to become a freelance marketing consultant.

### MBA - Human Resource Management (HRM)

HUMAN RESOURCE Managers Develop, Deliver and Manage HR Policies and Plans

**Human Resource Management** (HRM) is the management of human resources. It is designed to maximize employee performance in the service of an employer's strategic objectives. HR is primarily concerned with the management of people within organizations, focusing on policies and on systems.

Human Resources Managers plan, direct, and coordinate the administrative functions of an organization. They oversee the recruiting, interviewing, and hiring of new staff, consult with top executives on strategic planning and serve as a link between an organization's management and its employees. They may also

handle employee relations, payroll **Job Profiles Available In Market:** and benefits and training.

**Skills required:** Human Resources Managers need excellent communication skills, management and leadership skills, and the ability to persuade people, accuracy and attention to detail.

**Job Profile:** Their day-to-day tasks advice on HR strategy and policy include, leading an organisation's HR team, supporting managers in getting the best out of their staff, planning staff policies, designing and advising on company benefits packages, training and developing staff, handling complicated HR issues, working to improve employee relations, managing budgets.

Consultants, Experts & Trainers, Human Resource Manager, Senior Manager / AGM, HR Executive -

Talent Management.

**Career Path and Progression:** With experience, you could set up your own consultancy offering

recruitment services, training, or

planning.





### **MBA - Finance Management**

Finance Officers Help To Manage The Finances of An Organisation By Keeping Track of Its Income and Controlling Its Expenditure

Financial management refers to the efficient and effective management of money (funds) in such a manner as to accomplish the objectives of the organization. It is the specialized function directly associated with the top management. Financial Management means planning, organizing, directing and controlling the financial activities such as procurement and utilization of funds of the enterprise. It means applying general management principles to financial resources of the enterprise.

**Skills Required:** Finance Officers need to have excellent mathematical skills, IT skills, attention to detail and

presentation skills.

Job Profile: Their day-to-day duties include, recording financial transactions on computer systems, producing financial forecasts, dealing with payroll, invoices, expenses and VAT, carrying out financial audits, creating monthly, quarterly and annual budget reports, presenting report findings to the finance managers.

Job Profiles available in Market: Client Financial Management Analyst, Accounts Officer -Corporate Finance, Accounts Officer - Treasury, Accounts Manager.

Career Path and Progression: With experience, you could

become a senior finance officer or finance manager, or train to become an accountant.



### MBA - IT Management

Information Scientists manage an organisation's Information Resources and make sure it's readily available

**IT management** is the discipline whereby all of the information technology resources of a firm are managed in accordance with its needs and priorities. These resources may include tangible investments like computer hardware, software, data, networks and data centre facilities. as well as the staff who are hired to maintain them. Managing this responsibility within a company entails many of the basic management functions, like budgeting, staffing, change management, and organizing and controlling, along with other aspects that are unique to technology, like software design,

network planning, tech support etc.

**Skills Required:** IT Managers need to have excellent organisational skills, a high level of accuracy and attention to detail, research skills, IT skills.

Job Profile: Theirday-to-day tasks include cataloguing, classifying and storing information, researching and acquiring new resources, making sure that information is up to date and comprehensive, dealing with research enquiries from colleagues, managers or clients, managing electronic information, making sure that information

systems meet data protection laws, writing reports, briefings and website content, managing an information budget, training colleagues how to use information systems, managing a team of information assistants.

Job Profiles available in Market: Vice President Information Technology, IT Manager, Information Technology Supervisor.

**Career Path and Progression:** With experience, you may progress into senior management. You could also become self-employed as an information systems consultant.



### **MBA - Project Management**

Business Project Managers plan and co-ordinate Tasks, People and Resources to complete a Project on time and in budget

Project management is the discipline of in itiating, planning, executing, controlling, and closing the work of a team to achieve specific goals and meet specific success criteria. More specifically, it is a temporar y endeavor undertaken to create a unique product, service or result. A project is temporary in that it has a defined beginning and end in time, and therefore defined scope and resources. And a project is unique in that it is not a routine operation, but a specific set of operations designed to accomplish a singular goal.

**Skills Required:** Project Managers need excellent organisational, planning and time management skills, leadership, communication

and negotiation skills, budgeting skills, IT skills to use project management software, project managementskills.

Job Profile: Project Managers work on different types of projects in almost any industry, from introducing a new computer system to overseeing a large building development. They will be finding out what the client or business wants to achieve, choosing and leading a project team, agreeing timescales, costs and resources, drawing up a plan for each project stage, negotiating with contractors and suppliers, monitoring progress, quality and costs, reporting regularly to senior managers and the client, using specialised software and

spreadsheets for planning, costing and analysing risks.

Job Profiles available in Market: Sr. Project Manager, Project Manager, Associate Project Manager.

Career path and progression: With experience, you could move into senior management or become a free lance consultant.



### **MBA** - Operations Management

Production workers manufacture goods and parts in industries like pharmaceuticals, food and drink, construction and engineering

**Operations management** is an area of management concerned with designing and controlling the process of production and redesigning business operations in the production of goods or services. Operations management refers to the administration of business practices to create the highest level of efficiency possible within an organization. It is concerned with converting materials and laborinto goods and services as efficiently as possible to maximize the profit of an organization.

**Skills Required:** Operations managers need to have good practical skills, the ability to work

quickly and methodically, the ability to concentrate while doing repetitive tasks, the ability to followinstructions

Job Profile: Theirday-to-day tasks may include measuring, grading and feeding batches of raw materials into production machinery, operating production line equipment, like a reporting equipment faults to maintenance staff, finishing products, for example applying protective coatings, monitoring the production process and carrying out basic testing and quality checks, storing goods and raw materials in the factory or ware house, using lifting

equipment and forklift trucks, packing goods ready for shipment, cleaning and maintaining work areas and machinery

They usually work as part of a team under the supervision of a shift leader, carrying out several tasks within the same shift.

**Job Profiles available in Market:** Operations Manager, Business Operations Manager, Distribution Branch Manager.

Career Path and Progression: With experience, you could progress to senior planning jobs and consultancy work.



# MBA - Hospital Administration and Health Care Management Health Service Managers run health Care services such as Hospitals, GP Practices and Community Health Services

Health Administration or Health Care Administration is the field relating to leadership, management, and administration of public Health Care systems, hospitals, and hospital networks.

Hospital administrators fall under the broader category of Health Care service managers who may work in a variety of settings, including nursing home facilities and medical clinics. As a hospital administrator, your main role will be to plan and oversee the health services your hospital provides.

**Skills required:** Hospital administrators need, leadership and negotiating skills, budget and policy planning skills, the ability to recruit and supervise staff,

contract management skills, and excellent communication skills.

Job Profile: They are responsible for controlling resources in a range of roles, like chief executive of a large hospital, or manager of a GP practice with specialization in finance, human resources (HR), project management, health informatics, facilities management and premises security.

Their day-to-day duties include, supervising staff, dealing with the health service's day-to-day performance, writing reports and producing presentations, setting and managing budgets, making sure regulations are followed, working with clinical staff and other professionals

Job Profiles available in Market: Hospital Administrator, Hospital Chief Financial Officers (CFOs), Health Information Manager.

Career Path and Progression: With experience, You'll increase your chances for career progression if you complete a specific higher level management qualification, like a master's in business administration (MBA) or a diploma in management studies (DMS). You could also apply for jobs at director or chief executive level.



### MBA - International Business Management

International Training in a Global Business Setting

The international business environment is dynamic. A new and very different market reality is emerging. Students of today need to adopt flexible patterns of thinking and behaviour to succeed as the managers of tomorrow. The programme has been designed to explore in detail the nature and implications of these changes and provide students with the skills and mind-sets that will allow them to operate effectively within and lead the organisations of the future.

Participants learn export-import policies, documentation,

international finance, in addition to the functioning of various financial institutes and banking. The programme emphasises the contemporary issues including international commercial law and business environment. Knowledge of India's foreign trade along with international marketing prepares the students to strike the right note when they enter the demanding world of corporate management.

**Job Profile:** An MBA in International Business gives you an understanding of the global economy at your fingertips. International business workers are

the compelling public faces of their companies. They act with knowledge, elegance and cultural sensitivity to facilitate deals and transactions that benefit both parties. All the key elements of success in business at home apply to business abroad: strong leadership skills, implementation of ethical behavior, expertise in your industry and adaptability to evolving technologies.

Career Path and Progression With experience, you could progress to senior planning jobs in the export-import and consultancy work.

<sup>\*</sup> Disclaimer: DPU denies any responsibility for the above details on specialisations. They are as discussed on various websites.

## **Industry Mentors**





Mr. Sushil Kumar Aggarwal Chairman – AVRO INDIA LIMITED



Mr. Ayan Chatterjee CEO (Business Impact Group)



Mr. Anand Munshi Leadership Coach, TEDx speaker & Motivational Speaker



Mr. Ketan Gandhi-President & CEO (KgGuruji.com)



Dr D S Bhamare
Orthopaedic Doctor)



Dr. CP Shrimali Former Director, MDI Gurgaon Professor, Human Resource Management



Mr. Daya Prakash
Founder & CEO – Talent on Lease



Anu Sukhija
OD Consultant, Certified Coach and Virtual Instructor Led
Training Facilitator



Dr. S. S. Mantha Former Chairman - AICTE, New Delhi Chairman - National Technical Committee, NCSSS



Dr. Aniruddh Bhaidkar <sup>Mumbai</sup>

Alumni Working at

Marketyers Consulting	Dr. D.Y. Patil Hospital	Bajaj Capital
LIVEHealth	Fab India	Bandhan Bank
Jaro Education	Global Logistics Solutions	Bestla Group
HDFC Bank	ITC	Butterfly Edufields Pvt. Ltd.
Fleet Ocean Maritime Academy	Path Finder	Byju's Learning
Angel Broking	Talent Corner HR Services	BCapgemini
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AU Small Finance Bank	Kantar Operations	CC Wilson India
Absolute Reports Pvt Ltd.	Karvy Broking	Reval Analytics
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Ascentrik Research Pvt. Ltd	Samruddhi Distribution Channel	SPIRO LIFECARE PRIVATE LIMITED

























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Student Photo

Dr. D. Y. Patil Vidyapeeth

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We, the Chancellor,

the Vice Chancellor.

the Members of the Board of Management and of the

Academic Council of Dr. D. Y. Patil Vidyapeeth, Pune certify that

Student Nant

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having been examined and found duly qualified for the degree of

Master of Business Administration (Hinance Management)

> and has secured A grade in ( Year )

The said degree has been conferred on her at the

Sixth Convocation held on Twenty Sixth June Two Thousand Fifteen.

In testimony whereof is set the seal of the said University.



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